



The Preschool at All Saints
Filled with Catholic values, traditions & love.

Registration Procedures

PAS Registration is a 3 step process....

- 1) Complete the **Registration Form** via the link that will be emailed to your "Home Email Address"
- 2) You will automatically be re-directed to complete our **Financial Policy Form** online
- 3) Lastly, you will be re-directed to our **E-Tuition Payment Page - \$125 registration fee** per child. If you are registering more than one child, you may pay for all registration fees together as one transaction for your family. **Do not set up tuition payments until we send you the tuition email in early April.**

If you are paying via **ACH from your checking account**, there is no transaction fee. However, you will need to pick a **transaction date** two days in the future as it takes a couple of days to process ACH transactions. This date will not affect your placement at all.

And as always, please remember to check the box to add the **\$15 transaction fee** if you are paying with a **credit card**.

All three of these steps are time stamped and must be complete in order for us to process your registration in the order in which they are submitted electronically.

You will receive confirmation emails after successfully completing both online forms. You will also receive an e-Receipt from our online payment system after paying or scheduling your registration fee.

You will **not** be registered unless all 3 steps are complete.

Class Assignment emails will be sent out confirming your child's placement within a few weeks after registering.

Looking forward to another amazing year with your precious little ones!