



# **Altar Server Program**



**Called to Serve**  
Version 2.0 April 2017

**All Saints Catholic Church  
2443 Mt. Vernon Road  
Dunwoody, Georgia 30350**

Dear Altar Server,

Our parish is deeply grateful for your decision to be an altar server. Your service and dedication are important parts of our parish life. It is an extreme privilege to kneel so close to the altar as our loving Savior, Jesus Christ, becomes truly present, body, blood, soul and divinity, just as He was at the Last Supper and Calvary, and therefore servers are chosen from those who display a desire for a more intimate union with Our Lord and God, Jesus Christ.

Saint Thomas said, "The celebration of the Holy Mass is as valuable as the death of Jesus on the Cross." The primary duty of an Altar Server is to assist the priest, as a representative of the people of the parish, in a visible manner, as the mystery of Calvary unfolds on the Altar. What an honor to serve our Lord at this most praiseworthy gift of love.

The place of the altar server in liturgical celebrations remains one of prominence and distinction. All actions of the server are woven from signs and symbols whose meaning is rooted in the works of creation and in human culture, specified by events in the Old Testament and fully revealed in the person and work of Jesus Christ. Accordingly, servers have a solemn responsibility to do their assigned duties with dignity and reverence.

The purpose for this manual is to give you direction for our parish Masses and to be a guide to help you as you assist the priest at the Altar of God. Along the way, you will learn most matters concerning liturgical worship. We pray that you will strive to grasp their spiritual meaning.

We remain yours in Christ,



Reverend Monsignor Hugh M. Marren  
Pastor



Deacon Ed Krise



## Apprentice & New Server Information Sheet

On behalf of the All Saints Altar Server Council, thank you for attending the Apprentice & New Server Information meeting. We enjoyed the opportunity to share with you the beauty of serving the Lord and our parish community on the Altar. Over the next few weeks, you should know that we will be praying for you and your family as you discern your decision to join the Altar Server program. Listed below are the next steps you will need to take if you do decide to join.

**Step 1:** Complete the Altar Server Application Form and return before May 15.

- The apprentice training manual and self-study module and will be distributed once application is received.

**Step 2:** Complete the Self-Study (parent directed) module before August 1.

**Step 3:** Attend “hands on” Training and Assessment session

- Candidates must attend session held in August of each year.
- Candidates will learn about the Liturgical Objects used in Mass.
- Candidates will learn how the “who, what, when, where, how and whys”.
- Candidates will be fitted for cassocks, surplice, and sash.
- Photos will be taken.
- Observe at least 6 times between September and November.

**Step 4:** Attend the Altar Server Commissioning Mass

- Held in November on the Feast of Christ the King.
- All Servers are encouraged to attend.

After the above four steps have been completed and all Novice Server requirements have been met, the candidates will officially join the program and be promoted from Apprentice Server to Novice Server.

Please do not hesitate to contact us if you have any questions, comments, or concerns.

May God bless you and your family,

Deacon Ed Krise  
Chaplain, Altar Server Council



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## Schedule Template (Appendix L)

Weekend	Date	Sat 5pm	Sun 7:30 am	Sun, 8:45 am	Sun, 10:30 am	Sun, 12:15 pm	Sun, 6 pm
1	Jan 5/6	Team 1	Team 2	Team 3	Team 4	Team 5	Team 6
2	Jan 12/13	Team 7	Team 8	Team 9	Team 10	Team 11	Team 12
3	Jan 19/20	Team 13	Team 14	Team 15	Team 16	Team 17	Team 18
4	Jan 26/27	Team 2	Team 3	Team 4	Team 5	Team 6	Team 7
5	Feb 2/3	Team 8	Team 9	Team 10	Team 11	Team 12	Team 13
6	Feb 9/10	Team 14	Team 15	Team 16	Team 17	Team 18	Team 1
7	Feb 16/17	<b>President's Weekend - Volunteer Schedule</b>					
8	Feb 23/24	Team 3	Team 4	Team 5	Team 6	Team 7	Team 8
9	Mar 2/3	Team 9	Team 10	Team 11	Team 12	Team 13	Team 14
10	Mar 9/10	Team 15	Team 16	Team 17	Team 18	Team 1	Team 2
11	Mar 16/17	Team 4	Team 5	Team 6	Team 7	Team 8	Team 9
12	Mar 23/24	Team 10	Team 11	Team 12	Team 13	Team 14	Team 15
13	Mar 30/31	<b>Easter Weekend - Volunteer Schedule - (Holy Thursday, Good Friday, Holy Saturday)</b>					
14	Apr 6/7	<b>Spring Break Weekend - Volunteer Schedule</b>					
15	Apr 13/14	Team 16	Team 17	Team 18	Team 1	Team 2	Team 3
16	Apr 20/21	Team 5	Team 6	Team 7	Team 8	Team 9	Team 10
17	Apr 27/28	Team 11	Team 12	Team 13	Team 14	Team 15	Team 16
18	May 4/5	Team 17	Team 18	Team 1	Team 26	Team 3	Team 4
19	May 11/12	Team 6	Team 7	Team 8	Team 9	Team 10	Team 11
20	May 18/19	Team 12	Team 13	Team 14	Team 15	Team 16	Team 17
21	May 25/26	<b>Memorial Day Weekend - Volunteer Schedule</b>					
22	Jun 1/2	Team 18	Team 1	Team 2	Team 3	Team 4	Team 5
23	Jun 8/9	Team 7	Team 8	Team 9	Team 10	Team 11	Team 12
24	Jun 15/16	Team 13	Team 14	Team 15	Team 16	Team 17	Team 18
25	Jun 22/23	Team 1	Team 2	Team 3	Team 4	Team 5	Team 6
26	Jun 29/30	Team 8	Team 9	Team 10	Team 11	Team 12	Team 13
27	Jul 6/7	<b>July 4th Weekend - Volunteer Schedule</b>					
28	Jul 13/14	Team 14	Team 15	Team 16	Team 17	Team 18	Team 1
29	Jul 20/21	Team 2	Team 3	Team 4	Team 5	Team 6	Team 7
30	Jul 27/28	Team 9	Team 10	Team 11	Team 12	Team 13	Team 14
31	Aug 3/4	Team 15	Team 16	Team 17	Team 18	Team 1	Team 2
32	Aug 10/11	Team 3	Team 4	Team 5	Team 6	Team 7	Team 8
33	Aug 17/18	Team 10	Team 11	Team 12	Team 13	Team 14	Team 15
34	Aug 24/25	Team 16	Team 17	Team 18	Team 1	Team 2	Team 3
35	31-Aug	<b>Memorial Day Weekend - Volunteer Schedule</b>					
36	Sep 7/8	Team 4	Team 5	Team 6	Team 7	Team 8	Team 9
37	Sep 14/15	Team 11	Team 12	Team 13	Team 14	Team 15	Team 16



38	Sep 21/22	Team 17	Team 18	Team 1	Team 2	Team 3	Team 4
39	Sep 28/29	Team 5	Team 6	Team 7	Team 8	Team 9	Team 10
40	Oct 5/6	Team 11	Team 12	Team 13	Team 14	Team 15	Team 16
41	Oct 12/13	<b>Columbus Day Weekend - Volunteer Schedule</b>					
42	Oct 19/20	Team 12	Team 13	Team 14	Team 15	Team 16	Team 17
43	Oct 26/27	Team 18	Team 1	Team 2	Team 3	Team 4	Team 5
44	Nov 2/3	Team 6	Team 7	Team 8	Team 9	Team 10	Team 11
45	Nov 9/10	Team 13	Team 14	Team 15	Team 16	Team 17	Team 18
46	Nov 16/17	Team 1	Team 2	Team 3	Team 4	Team 5	Team 6
47	Nov 23/24	Team 7	Team 8	Team 9	Team 10	Team 11	Team 12
48	30-Nov	<b>Thanksgiving Day Weekend - Volunteer Schedule</b>					
49	Dec 7/8	Team 13	Team 14	Team 15	Team 16	Team 17	Team 18
50	Dec 14/15	Team 1	Team 2	Team 3	Team 4	Team 5	Team 6
51	Dec 21/22	Team 7	Team 8	Team 9	Team 10	Team 11	Team 12
52	Dec 28/29	<b>Christmas Day Weekend - Volunteer Schedule</b>					
53	Jan 4/5	<b>New Year's Day Weekend - Volunteer Schedule</b>					



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